

## Instruções para investigadores ainda sem identificador ORCID :

| Instruções  | Passo nº |
|---|----------|
| Registe-se ( <a href="http://www.orcid.org">www.orcid.org</a> )             | 1,2      |
| Importe o seu trabalho usando o Scopus                                      | 3,4      |
| Autorize Scopus a aceder à sua conta  | 5        |
| Selecione o perfil (ou mude os parâmetros da busca (usando o botão “edit”)) | 6        |
| Verifique a sua lista de publicações  | 7        |
| Verifique o seu perfil Scopus   | 8        |
| Envie a sua Scopus ID para a ORCID  | 9        |
| Autorize o Scopus a acrescentar um identificador externo à sua conta ORCID  | 10       |
| Envie a sua lista de publicações para a ORCID                               | 11       |
| Autorize a transferência da sua lista de publicações para a sua conta ORCID | 12       |

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ORCID  
Connecting Research and Researchers

FOR RESEARCHERS FOR ORGANIZATIONS ABOUT HELP SIGN IN

## DISTINGUISH YOURSELF IN THREE EASY STEPS

ORCID provides a persistent digital identifier that distinguishes you from every other researcher and, through integration in key research workflows such as manuscript and grant submission, supports automated linkages between you and your professional activities ensuring that your work is recognized. [Find out more.](#)

- REGISTER** Get your unique ORCID identifier. **Register now!** Registration takes 30 seconds.
- ADD YOUR INFO** Enhance your ORCID record with your professional information and link to your other identifiers (such as Scopus or ResearcherID or LinkedIn).
- USE YOUR ORCID ID** Include your ORCID identifier on your Webpage, when you submit publications, apply for grants, and in any research workflow to ensure you get credit for your work.

**LATEST NEWS**

- Fri 11/01/2013** ORCID Celebrates Its First Year
- Mon 10/28/2013** ORCID Public Data File Now Available
- Fri 10/25/2013** Catalan Universities agree to use the ORCID identifier for their researchers
- Thu 10/24/2013** Updates to Works
- Tue 10/01/2013** Announcing ORCID Adoption & Integration Program Awardees!

[More news](#)

ORCID MEMBER ORGANIZATIONS [VIEW OUR COMPLETE LIST OF MEMBERS](#)

<https://orcid.org/register>

ands AVEDAS BOSTON UNIVERSITY Universidad Carlos III de Madrid

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Connecting Research and Researchers

SIGN IN REGISTER FOR AN ORCID ID

373595 ORCID IDs and counting. [See more...](#)

## Register for an ORCID ID

ORCID provides a persistent digital identifier that distinguishes you from every other researcher and, through integration in key research workflows such as manuscript and grant submission, supports automated linkages between you and your professional activities ensuring that your work is recognized.

First name \*

Last name

Email \*

Re-enter email \*

Password \*

Confirm password \*

Default privacy for new works

Notification Email

- Send me notifications about changes to my ORCID Record.
- Send me information about events ORCID is sponsoring and ORCID news.

Terms of Use \*

I consent to the [privacy policy](#) and [conditions of use](#), including public access and use of all my data that are marked Public.

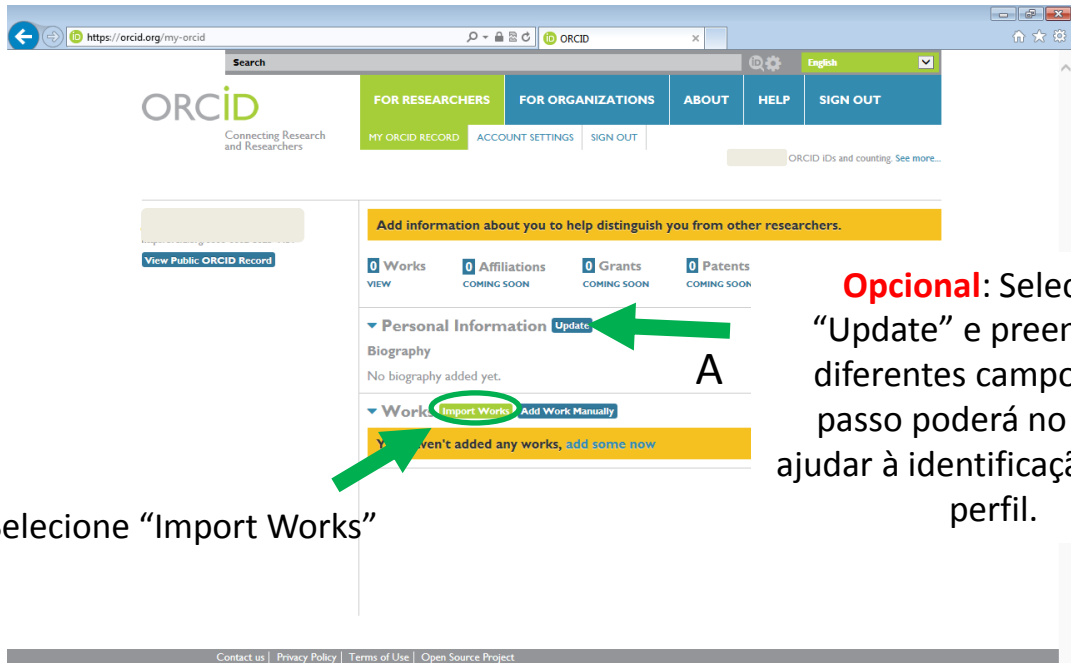
Register

[iDaa for ORCID site?](#)

As definições de privacidade por omissão devem ser de acesso público ou limitado ("Public" ou "Limited").

Alternativamente, quando finalizar o seu registo e transferência de trabalhos, mude as definições individuais dos trabalhos para submissão a análise bibliométrica para "Public" ou "Limited".

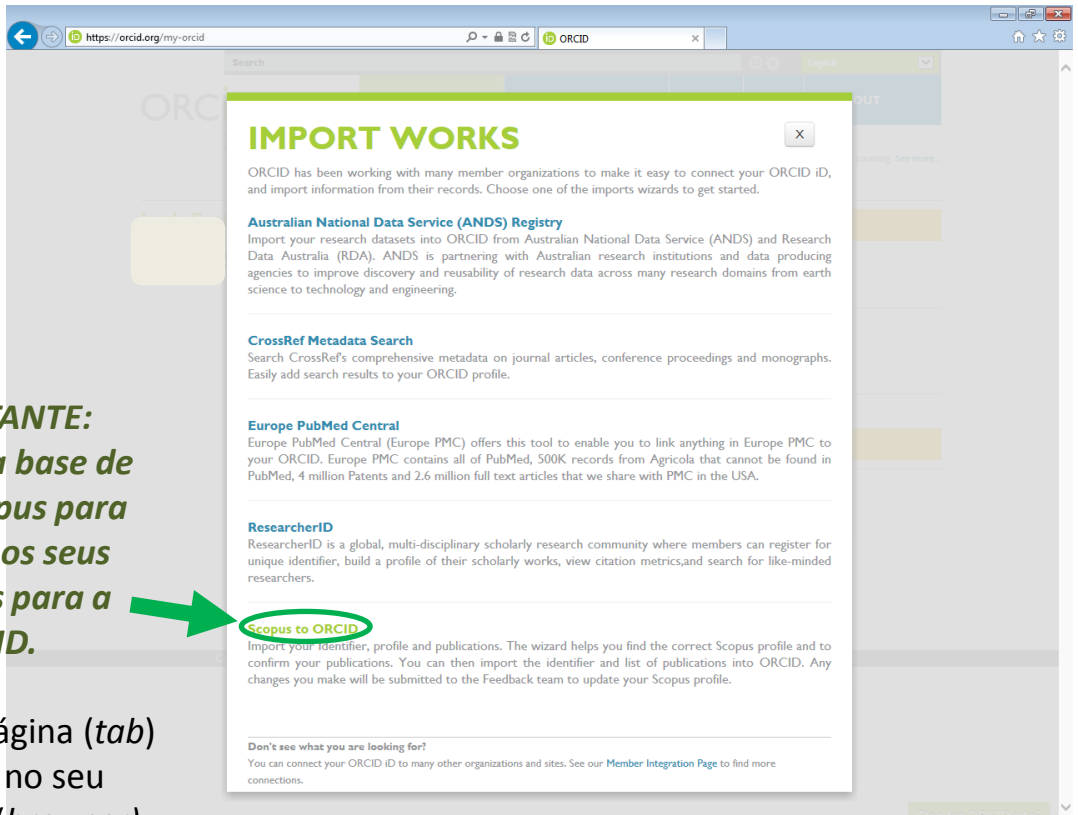
3



Selecione "Import Works"

**Opcional:** Selecione "Update" e preencha os diferentes campos. Este passo poderá no futuro ajudar à identificação do seu perfil.

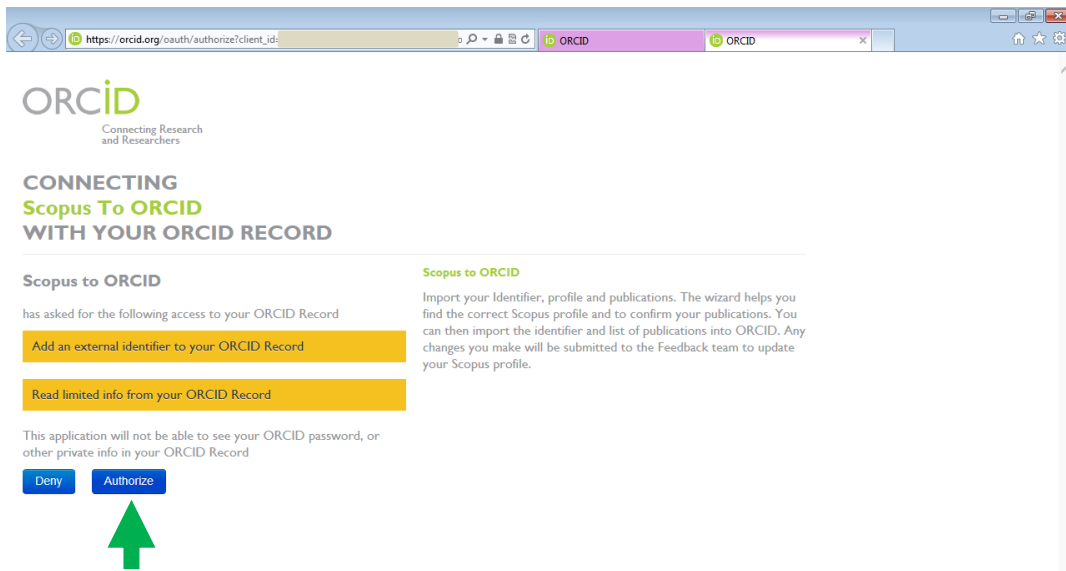
4



**IMPORTANTE:**  
Selecione a base de dados Scopus para importar os seus trabalhos para a ORCID.

Uma nova página (tab) irá surgir no seu navegador (browser)

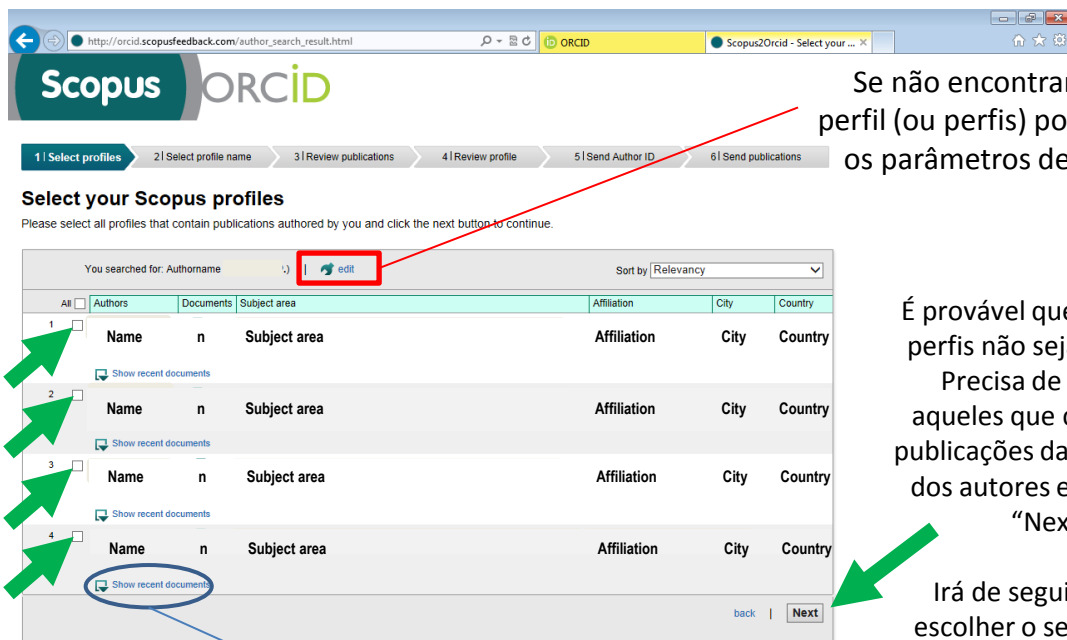
5



Após selecionar “Authorize”, a base de dados Scopus vai usar a informação que providenciou (e.g. primeiro e último nomes) para procurar o seu perfil de investigador.

**Se** a busca **não devolver qualquer perfil**, verifique os nomes que está a usar e, sempre que possível, simplifique (e.g. primeiro nome - **João** pode simplesmente ser **J.**). Se a busca devolver demasiados perfis, por favor inclua uma afiliação e tente novamente.

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Se não encontrar o seu perfil (ou perfis) pode **editar** os parâmetros de busca.

É provável que alguns dos perfis não sejam os seus. Precisa de escolher aqueles que contenham publicações das quais é um dos autores e selecionar “Next”.

Irá de seguida poder escolher o seu nome de perfil.

Pode visualizar os trabalhos mais recentes que correspondem a cada um dos perfis. Nos passos seguintes poderá rever todo o trabalho associado ao perfil (ou perfis) que selecionou.

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Scopus ORCID

1 | Select profiles | 2 | Select profile name | 3 | Review publications | 4 | Review profile | 5 | Send Author ID | 6 | Send publications

### Review your authored publications

Please indicate below which of the 4 publications are authored by you.

| Document Title | Author(s)  | Date       | Source Title |
|----------------|------------|------------|--------------|
| [Redacted]     | [Redacted] | [Redacted] | [Redacted]   |
| [Redacted]     | [Redacted] | [Redacted] | [Redacted]   |
| [Redacted]     | [Redacted] | [Redacted] | [Redacted]   |
| [Redacted]     | [Redacted] | [Redacted] | [Redacted]   |

Search for missing documents | back | Next

Pode aceitar ou rejeitar cada trabalho individualmente

Quando tiver todos os seus documentos incluídos nesta lista, selecione "Next"

Se faltarem documentos na lista, selecione "Search for missing documents" e terá (1) a opção de usar palavras-chave (ou títulos inteiros) para (2) procurar os documentos em falta. Se encontrar esses documentos, deverá (3) seleccioná-los e seleccionar (4) "Add selected articles".

### Search for missing documents


Look up the documents that are not listed by using the form below. Please be aware that some documents might not be in Scopus at the moment and therefore will not be shown.

Article title: Write keywords or document title  
1 E.g., "heart attack" AND stress 2 Search

| Document  | Author(s)       | Date | Source Title |
|---|-----------------|------|--------------|
| 3 <input checked="" type="checkbox"/> Document Title (Scopus) | Author(s) names | Year | Source       |

4 Add selected articles

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
1 | Select profiles   2 | Select profile name   3 | Review publications   4 | Review profile   5 | Send Author ID   6 | Send publications

### Review the Scopus profile

Please review the information below to ensure that the data to be sent to ORCID is correct.

| Profile: | name          |                 |             |
|----------|---------------|-----------------|-------------|
| 1        | Document name | Author(s) names | Year Source |
| 2        | Document name | Author(s) names | Year Source |
| 3        | Document name | Author(s) names | Year Source |
| 4        | Document name | Author(s) names | Year Source |

back | **Next**



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1 | Select profiles   2 | Select profile name   3 | Review publications   4 | Review profile   5 | Send Author ID   6 | Send publications

### Send the Scopus ID to ORCID

Thank you for checking and correcting your profile. Your Scopus ID is now ready to be sent to ORCID. Any changes you have made will also be submitted to the Scopus Feedback Team for correction on Scopus.

If you have additional information to help complete the profile corrections, please enter it here.

E-mail\*  Please enter your institutional or professional email address (e.g. name@university.edu).


back | **Send Author ID**




Introduza o seu endereço eletrónico (e confirme-o) e seleccione "Send Author ID".

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Autorize a transferência de dados



CONNECTING Scopus To ORCID WITH YOUR ORCID RECORD

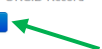
Scopus to ORCID

has asked for the following access to your ORCID Record

- Read limited info from your ORCID Record
- Add an external identifier to your ORCID Record

This application will not be able to see your ORCID password, or other private info in your ORCID Record

Deny   **Authorize**



1 | [Select profiles](#)2 | [Select profile name](#)3 | [Review publications](#)4 | [Review profile](#)5 | [Send Author ID](#)6 | **Send publications**

## Scopus Author ID submitted

Your Author ID has been sent to ORCID. However, before we can send your publication list we must ask your permission.

If you wish to send your list of publications to ORCID, please continue to the next step. Alternatively you can return to ORCID.

The changes you made to your document list have been noted and will be submitted to Scopus as corrections. You will receive confirmation shortly.

[return to ORCID](#) |



Envie a sua lista de publicações para ORCID

Connecting Research  
and Researchers

## CONNECTING Scopus To ORCID WITH YOUR ORCID RECORD

### Scopus to ORCID

has asked for the following access to your ORCID Record

Add a publication to your publications list

This application will not be able to see your ORCID password, or other private info in your ORCID Record




Autorize a transferência de dados.